



Stoughton
College

2017
Essential
Education
Booklet

Dear Parent/Guardian

Staughton College has a policy of providing the facilities and resources necessary to enable every student in the College access to the highest level of education. The College Council is reliant on locally raised funds to supplement the government funding provided to the College and is seeking your assistance to improve these facilities and resources.

School councils are responsible for developing and approving a school-level parent payment policy.

A copy of the policy is available on request. There are two areas for which parents may be requested to make a payment of contribution.

- * **Essential education items** which parents and guardians are required to provide or pay the school to provide for their child (for example; uniform items, text books, stationery). Parents/guardians are responsible for ensuring that their children are provided with essential educational items. The school makes every effort to keep the cost of items that need to be purchased at a minimum. Parents also have the option of providing essential education items themselves. (Page2).

- * **Optional educational item** which are offered on a user-pay basis and which parents and guardians may choose whether their child accesses or participates. E.g. Instrumental music program, representative sporting teams and locker hire. (Page 3)

The Department of Education and Training policy is available at <http://www.education.vic.gov.au/aboutschool/lifeatschool/parentpayments.htm>

Yours faithfully,

David Lord
Principal

Yvonne Sebire
Council President

2017 Parent Payments

As advised in our attached letter, our charges for 2017 have been approved by College Council in line with DET requirements. Payments fall into two categories:

A.

Essential educational items

B.

Optional educational items

A.

Essential educational item charges

		Pay in full by December 9, 2016 to obtain discount.
Year 7	\$220	* Discounted to \$198
Year 8	\$220	* Discounted to \$198
Year 9	\$250	* Discounted to \$225
Year 10	\$250	* Discounted to \$225
Year 11	\$300	* Discounted to \$270
Year 12	\$300	* Discounted to \$270

As per DET guidelines - Essential Education Item fees include:

• Class materials consumed or taken home by students for all subjects e.g. food ingredients/art Materials, paper
• Allocated number of print charges
• Official Staughton College Student Diary
• Stationery Packs (exercise, graph and writing paper, pencil, pens, glue stick, ruler, sharpener)
• Photocopied notes supplementary to text books or in lieu of textbooks where there is no text on the booklist. (Complete text if required)
• Additional class sets of text books
• Swimming Carnival
• Some Incursions/Subsidised Excursions
• Athletics Carnival
• Subject selection handbooks
• Tertiary pathways & careers counselling service
• Student references
• Careers counselling and advice
• Student welfare counselling and advice – Voluntary

B. Optional Educational Items

“These materials and services are provided in addition to the standard curriculum program, and which are offered to all students. These optional extras are provided on a user-pays basis and if parents and guardians choose to access them for students, they will be required to pay for them”

Instrumental Music Package	Annual Fee \$200
<p>Staughton College has a strong instrumental music performance program showcased by our music courses, and our impressive junior performers and bands.</p> <p>All students commit to learning an instrument at the start of the year.</p> <p>* Payment of \$200 is required before the beginning of first term.</p> <p>This package includes:</p> <ul style="list-style-type: none"> • Group or small group tuition for instrumental music lessons (over 32 weeks) with selected instruments including voice. • Lesson management fee • Participation in ensemble, concert band rehearsals and performances 	

Instrument Hire	\$120 hire fee
<p>First and second year students who do not possess a musical instrument of their own and wish to hire a brass/woodwind instrument or a violin from the college can do so at an additional cost.</p> <p>This package includes:</p> <ul style="list-style-type: none"> • Hire of musical instrument • Maintenance and repairs of musical instrument <p>Instrument will be issued upon full payment of hiring charge. It is expected that by the start of their third year in the program students will have their own instrument.</p>	

Lockers	\$40 hire fee
<p>Staughton College has some lockers available for student use. Priority for locker allocation is given to Year 7 students. This package includes:</p> <ul style="list-style-type: none"> • Hire fee of \$40 which includes a combination lock • If combination lock is not returned at the end of year a replacement cost will be charged • Note: Locker must be maintained in excellent condition 	

Computer Printing
<p>Students who exceed their allocated printing credits will need to purchase extra credits from the General office in \$5 amounts.</p>
Additional Extras
<ul style="list-style-type: none"> • Extra-curricular programs or activities • School performances, productions & events • Any excursions & camps requiring the use of the bus, or special performances will incur extra charges.

VETiS**Vocational Education in Schools Program**

VET is designed to expand opportunities and pathways for senior secondary students. Senior students may select a VETiS subject to study to achieve an industry qualification. VET classes are delivered across Melton and outside Melton. The Melton schools are all members of the Western Edge Cluster.

VET Subject	VET FEE	VET Subject	VET FEE
Allied Health	\$300	Electrical	\$325
VET Automotive	\$325	Engineering	\$325
Building & Construction Year 1 Includes First Aid, White Card & Uniform top.	\$500	Hairdressing	\$520
Building & Construction Year 2 Includes Uniform top.	\$375	Interactive Digital Media	\$280
Sport & Recreation	\$360	Information Digital Media & Technology	\$350
Applied Fashion & Design Includes uniform top.	\$380	Vetamorphus	\$300
Early Childhood	\$450	Plumbing AGA	\$330
Horticulture	\$330		

Notes:

- 1. ALL VET subject charges to be paid at the general Office.**
- 2. \$200 deposit due by Friday August 5 and Payment in full by Monday November 21 2016. No refunds processed after Tuesday February 28, 2017.**
- 3. No discounts are available for VET Subjects.**
- 4. A detailed description on each VET course is contained in the Melton Schools Course Booklet.**

Second hand Book Trade/Sale

The College will facilitate a second hand text book trade/sale on **Wednesday 7 December, 2016** between 6pm and 7pm at the school. More details, including which textbooks are suitable to sell or purchase will be supplied later in the year.

Office hours for the start of 2017

Wed January 25, 2017 Book Collection Day	<i>9am – 6pm</i>
Trading hours from Mon January 30, 2017 : 8am – 3.30pm Tues January 31, 2017 : 8am – 3.30pm Fri February 3, 2017 : 8am – 4.00pm Normal Trading Hours – Mon to Thurs 8am – 4.30pm Fri 8am – 4.00pm	

Payment Methods:

Deposit: Parents of students entering Staughton College are requested to pay a \$100 by **Wed 26 October** as part payment of the Essential Education Items. A number of payment methods are available to parents.

Full payment required by Tues Feb 28, 2017

The following methods of payment are available:

- **Direct Debit** – Completion of ‘Pay by Direct Debit Authority’ form to be returned to the school with authorisation to deduct payment from your savings, cheque or credit card.
- **BPay** – Payment made through your internet banking institution using a unique reference number provided by the General Office.
- **Centrepay** – Regular nominated amounts deducted via Centrelink payments .
- **In Person** – at the General Office by cash, credit card or EFTPOS.
- **By Mail** – by cheque or credit card.
- **By Phone** – please ring 9743 4622 with credit card details.

Family Support Options

- Second hand uniforms are available for purchase from our onsite uniform shop.
- CSEF – Camps, Sports & Excursion Funding, available to eligible concession card holders.
- States School Relief

Consideration of Hardship

Alternative payment options are available through the school and parents are encouraged to make an appointment with the Business Manager, Jenny Phraphone, to discuss circumstances and available options or our Wellbeing Team.

Students with fees paid in full by June 30, 2017 will receive a Complimentary copy of our School Magazine at the end of the year.